

Ipswich Music, Art & Drama Association, Inc.

Meeting Agenda

Tuesday, November 3, 2009 at 7:00 pm

IMS/IHS Guidance

Call to order

Welcome new members

1. Minutes (Duncan)

- Approve minutes (October 2009)

2. Treasurer's Report (Rogers)

- Approve Report (November 2009)
- Update on Certificate of Deposits

3. New Business

- Approve this year's "Petty Cash" available to fine arts faculty
- Set up policy & procedures committee (new govt. required policies need to be implemented for Privacy, Conflict of Interest Policy; Federal Whistle Blower Policy; Record Retention; Data Security; How-to for each fundraising activity)
- Email policy on non-arts related events/non-IMADA or school sponsored events
- Volunteer Opportunities & Open Vice President Slot; Concert Closet Chair
- Thank you letter from Superintendent & student using new trumpet

4. Old Business: Committee Reports (**Items in bold will be discussed**)

Budget Committee (Rogers)

- Request for IMADA funds
- Approve Budget for FY10

Annual Fund Campaign (A. Brown)

- Collected to date

Program Book (Murphy)

- Ad sales collected to date
- Progress on layout, printing, etc.

Fall Fundraising Concert (Schell/Veiga)

Thanksgiving Game Breakfast (A. Brown)

- Sign up to help & donate food items

Email / Website (Halliday/Zampitella/Parker)

- Report on progress with new format

Seat Plaque Campaign (Davis)

Art for the Arts (Veiga)

Middle School Art Show Receptions (Butler)

High School Art Show Receptions (Earley/McCormack)

Middle School Plays Rear of House (Colter)

Middle School Plays Front of House (Schell/McMorrow)

- Report on Front of House activities/sales

High School Plays Front of House (T. Brown)

- Show goes up Nov. 6, 7 & 8th
- Online ticket ordering now available

Scholarship Committee (Bemis)

Mass. Drama Guild Competition Festival (Colter)

Fine Arts Award Night (Zagarella/Murphy)

Concert Clothing Closet (Open)

- Need help getting closet out and back each Tuesday 7:45 am – 6:00 pm

Publicity (Johnson)

Quarterly Events Posters (Murphy)

- Do we want to disband this effort?

Grants (Kelley-Barnes/Murphy)

- Institution for Savings submitted Nov. 1
- NEB submitted Nov. 1
- Update on LCC grant – used October 31, 2009

Instruments Resale Bulletin Board (Johnson)

5. Fine Arts Department Update

Director's Report (Dolan)

Other faculty reports

6. Upcoming Events

Camelot produced by The Company of IHS

- Nov. 6 & 7 @ 7:30 pm; Nov. 8 @ 2:30 pm

- www.ticketstage.com/CIHS or 978-356-3137 x365 for tickets

Navy Commodores Jazz Band; Tues., Nov. 10, 7:30pm

Senior District Auditions; Sat., Nov. 21, Salem High School

Thanksgiving Game Breakfast; Thurs., Nov. 26, 8:30 am

Pep Band: IHS v. Hamilton-Wenham; Thurs., November 26, 10:00 am

IHS Large Ensemble Concert; Wed., Dec. 2, 7:00 pm

Concert Choir, Concert Band, String Orchestra, Symphony Orchestra

Bel Canto sings at Council on Aging; Thursday, Dec. 3

IMS Instrumental Concert; Wednesday, December 9, 7:00 pm

IMS Choral Concert; Monday, Dec. 14, 7:00 pm

IHS Portfolio Art Show; Tuesday, Dec. 15, 6:00 – 8:00 pm

IHS Small Ensemble Concert; Wednesday, Dec. 16, 7:00 pm

Bel Canto, Treble Choir, Chamber Singers, Chamber Orchestra, Jazz Band, Wind Ensemble?

Chamber Singers perform at Rotary Club; Thurs., Dec. 17

IHS Small Ensembles In-Town Concert Tour; Tuesday, Dec. 22

7. Adjournment. Next meeting is Tuesday, December 1, 7:00 pm in Guidance Office